

DIP WAREHOUSE APPLICATION FORM

Application Processing Fee – AED 500 (Non-Refundable)

1. Details of applicant

Company Name:

Contact Person:

Address in Full:

City: Country: E-mail

Phone: Fax: Mobile:

2. License Type (issued from The Dubai Economic Development Department)

Commercial

Professional

Industrial

3. What is the primary activity of your proposed business activity: (Please attach project summary)

Manufacturing

Distribution

Storage

Service

Other (please specify)

4. Warehouse details

Area required in sq. ft	Preferred no. of Units	Plot no.	Warehouse no.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5. How did you hear about DIP?

- Exhibition / Seminar
- Media (magazine/newspaper)
- Website/CD Rom
- DIP Representative (Name:)
- Visit to DIP
- Newsletter/Direct Mail
- Other (Please specify)

GENERAL REQUIREMENTS FOR SUBLEASING NOC

No.	REQUIREMENT	SUBMITTED
1	Clear Sketch/Layout showing the exact location of the warehouse from the plot and internal warehouse layout. (Hard Copy A-4 or A-3 Size)	
2	Dubai Municipality completion certificate and Civil Defense compliance certificate to be submitted.	
3	Copies of the Commercial license, Tenancy contract, subleasing payment/charges and Application processing fee.	

Guidelines for Completing the Application Form.

1. What the main activity will be carried out in this warehouse?
(Please give comprehensive details)

2	Will there be generation of any liquid or solid industrial wastes from your operations? (if yes ,please specify the type of waste)	YES	NO
3	Will there be any requirement for drainage inside the warehouse building with holding tank?	YES	NO
4	Does your project involve the import/export/storage of any chemical/gases/radio active materials/highly combustible or flammable items like (paper, pulp, perfumes, oil/lubricants, garments, cotton, etc.) in the leased premises? To assess this requirement in details, please specify ALL materials intended for storage in application form.	YES	NO

Explanatory Notes/ Guidelines:

Please review the items below and note that for any applicable item, you'll need to submit the documents or hold technical meetings with DIP Engineering Department as necessary

1. Only the security guard should stay on site (maximum 2 persons) and laborers are not allowed to have accommodation on site.
2. The signboard must be provided to and approved by DIP prior to installation.
3. Porta cabins or containers are not allowed for additional storage or office space.
4. DIP Security/Safety staff have the right to check the premises without prior notice or approval.
5. NOC from the Economic Department is required to work during night shift.
6. Parking of vehicles outside the plot boundary is strictly prohibited.
7. Loading/Off loading outside the plot boundary is not allowed.
8. Contract for trash collection to be established and cleaning standards to be maintained at all times.
9. Industrial Sewerage waste is not allowed to connect to DIP Sewerage Network. Separate sewage holding tank for industrials waste is required.
10. No Operation will be allowed without Environmental clearance from Dubai Municipality
11. All Sub lessees are requested to comply with the Lessee Covenants Article 4 of the main tenant's signed Land Lease Agreement. Stern action will be taken against Defaulters as per Article 6 "Lessee Termination ; Article 9 " Penalty" ; Article 10" Damage to the Leased Premises or to the Park" and DIP has all rights to cease all operations relating to the Business
12. Waste strums apart from sanitary are considered as industrial/trade wastes.
13. Only plots without an office block are allowed to have office space.
14. Pets are not allowed inside the warehouse.

The Following conditions must be fulfilled according to Civil Defense satisfactory:

1. Raw materials and Finished products must be stored in accordance to civil Defense requirements and DIP regulations
2. Storing outside your premises/warehouse is strictly not allowed.
3. Any modification on the site is not allowed without prior approval from Dubai Municipality, Civil Defense and DIP.
4. Landlord shall have the right to practice routine inspection over the leased premises to ensure the conformity with Civil Defense approved storage materials

UNDERTAKING

I fully understand the requirements mentioned above as well as the Explanatory Notes and shall abide by all Environmental, Health, Safety and Civil Defense requirements at all stages of my operation in DIP.

The activity mentioned in this form is accepted and approved by the landlord.

Plot No.

Unit No.

.....
(Land Lord's Name)

.....
(Subtenant's Name)

.....
(Designation)

.....
(Designation)

.....
Signature (and stamp):

.....
Signature (and stamp)

Notes:

- Application approval will be based on satisfactory conformity to the requirements outlined, as per DIP standards.
- For Technical issues contact Mr. Sami Ibrahim on 04-8122153 or E-mail: sami@dipark.com
- For Fire Fighting & Safety issues contact Mr. Ghassan on 04-8122187 or E-mail ghassan@dipark.com
- To check the status of your application please call:
 - Mr. Waseem on 04 8122106 or Email: wassem@dipark.com
 - Ms. Samah on 04 8122181 or Email: samah@dipark.com
 - Ms. Nesma on 04 8122189 or Email: nesma@dipark.com

If you wish to make an appointment for a meeting with Engineers regarding technical issues, please call 04 8851166 Ext. 157, Ext 195 or Ext.134