



## CHANGE OF NAME FORM - SUBLEASE NOC & EJARI

### 1. Details of applicant (Subtenant's)

OLD Company Name:

NEW Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address in Full: \_\_\_\_\_

Country: \_\_\_\_\_ City: \_\_\_\_\_ E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

### CHANGE OF NAME REQUIREMENTS SUMMARY

- o Processing fee (AED 100) Inclusive of VAT

DOCUMENTS	
Original of the old DIP NOC	
Tenancy contract copy with the new name	
Copy of the Subtenant's old Trade license	
Copy of the Subtenant's Trade Name Reservation Certificate	
DED Approval copy	
DED Follow Up Receipt	

### UNDERTAKING

I \_\_\_\_\_ (*authorized signatory*) on behalf of \_\_\_\_\_ (*Company name*) declare that I fully take responsibility in confirming that this form is being submitted primarily for the change of Company Name and that the activity details remain the same as those approved on DIP NOC Ref: \_\_\_\_\_ and as specified on the submitted Trade license copy no \_\_\_\_\_.

Signature \_\_\_\_\_  
(Authorized signatory)

Date \_\_\_\_\_